



NORTH KINGSTOWN SCHOOL COMMITTEE

May 9, 2017

7:00 PM Business Meeting

Central Admin Building-Conference Room
100 Romano Vineyard Way, Suite 120, North Kingstown

~Minutes~

6:00 PM-Executive Session - Convene Open Session and Recess to Executive Session pursuant to RIGL 42-46-4

The School Committee meeting of May 9, 2017 was called to order by Chairman Blasbalg in the North Kingstown School Department's Administration Building at 6:00 pm.

Present: Chairman Gregory Blasbalg, Vice Chairman Bob Jones, Jennifer Hoskins

Absent: Sheila McGauvran, Reina Stevens

Administration Present: Dr. Phil Auger, Superintendent; Dr. Michele Humbyrd, Assistant Superintendent; Mary King, Director of Administrative Services

Motion To: Recess Open Session and Convene Executive Session

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jennifer Hoskins, School Committee Member
SECONDER:	Sheila McGauvran, School Committee Member
AYES:	Gregory Blasbalg, Robert Jones, Jennifer Hoskins
ABSENT:	Sheila McGauvran, Reina Stevens

1. Employee Job Performance pursuant to RIGL 42-46-5(a)(1) - Individuals have been notified, including their right to have any discussion held in open session

Motion To: Adjourn Executive Session and Reconvene Open Session

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jennifer Hoskins, School Committee Member
SECONDER:	Robert Jones, Vice Chairman
AYES:	Gregory Blasbalg, Robert Jones, Jennifer Hoskins
ABSENT:	Sheila McGauvran, Reina Stevens

I. Meeting Organization

A. Call to Order

The School Committee meeting of May 9, 2017 reconvened and was called to order by Chairman Blasbalg at 7:00pm.

B. Pledge of Allegiance

C. Roll Call

Attendee Name	Title	Status	Arrived
Gregory Blasbalg	Chairman	Present	
Robert Jones	Vice Chairman	Present	
Jennifer Hoskins	School Committee Member	Present	
Sheila McGauvran	School Committee Member	Absent	
Reina Stevens	School Committee Member	Absent	
Sally Schott	Jamestown Representative	Present	
James Lawless	Student Representative	Present	
Josh Neronha	Student Representative	Present	
Phil Auger	Superintendent of Schools	Present	
Michele Humbyrd	Assistant Superintendent	Present	
Mary King	Director of Administrative Services	Present	
Mary Ann Carroll	School Committee Attorney	Absent	
Amy Healey	School Committee Clerk	Present	

D. Calendars

1. Calendar

Tuesday, May 23, 2017 - School Committee Business Meeting, 7:00pm

Monday, May 29, 2017 - Memorial Day, Schools and Offices are closed

E. Presentations/Recognitions

Dr. Auger noted that today is Teacher Appreciation Day and offered his thanks to the District's teachers.

Mr. Richard Garland was recognized by General Treasurer Seth Magaziner as the Business Teacher of the Year.

1. Office of Family Learning Restructure

Dr. Humbyrd presented an updated Office of Family Learning organizational chart and explained the changes that are being made to its structure. She described the function of its various programs. The district has lost funding from 21st Century Funding Grants. As a result programs are being streamlined and cut back. Site Coordinator, Assistant Site Coordinator and one PAT Educator position have been eliminated. With the departure of Jackie Trainor, OFL Coordinator, Cindy Bowe, currently the DMS Site Coordinator will become the new OFL Coordinator. These positions are all grant funded.

2. Food Service Program Update

ATTACHMENTS:

- NK School Lunch Program 5.9.17 (PDF)

Trish Cawley, Food Service Supervisor, provided an overview of the food service program. North Kingstown is the #1 top farm to school district.

The presentation included:

School Lunch Snapshot:

- Profitable Year
- 17 Local Farms
- Student Education

- Culinary Classes
 - Catering Opportunities
- Alternative Breakfast

Cafeteria Makeovers - "Love Your Lunchroom"

Mr. Jones praised the work by Ms. Cawley and her staff for the work they are doing and the successful profitability of the food service program. He inquired about changes in federal food guidelines

Ms. Cawley explained that those changes probably will not affect the District.

Mr. Jones asked about discussions about free and reduced lunch students and asked whether eligible students are applying.

Ms. Cawley replied that they are working with schools to make certain that eligible students get their free and reduced lunch. There will be an effort to brand the free and reduced program and reach out directly to students.

Mr. Blasbalg complimented Ms. Cawley for her work improving the school nutrition program.

II. Immediate Consideration

1. SC Approval of Appointment of Wickford Middle School Principal

Dr. Auger recognized Mr. Brian Lally who is being recommended to replace Mr. Terry Merkel as Principal at Wickford Middle School.

Dr. Humbyrd, chair of the search committee, explained the selection procedure. The search committee represented all stakeholders from the building. Mr. Lally was unanimously selected from the six finalists. Dr. Humbyrd outlined Mr. Lally's credentials and strengths.

Under unanimous consent, the Committee brought E 5 and E 6 up for Immediate Consideration.

Mr. Jones thanked Mr. Merkel for his years of service to the District and all of his dedication to the students who have gone through Wickford Middle School. He welcomed Mr. Lally.

Mrs. Hoskins congratulated Mr. Lally on his new position.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jennifer Hoskins, School Committee Member
SECONDER:	Robert Jones, Vice Chairman
AYES:	Gregory Blasbalg, Robert Jones, Jennifer Hoskins
ABSENT:	Sheila McGauvran, Reina Stevens

2. SC Approval of Contract for Wickford Middle School Principal

ATTACHMENTS:

- Lally - ADMINISTRATOR'S CONTRACT 2017-2018 (PDF)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jennifer Hoskins, School Committee Member
SECONDER:	Robert Jones, Vice Chairman
AYES:	Gregory Blasbalg, Robert Jones, Jennifer Hoskins
ABSENT:	Sheila McGauvran, Reina Stevens

III. Citizen's Comments

IV. Routine Items

(For Discussion and Possible Action)

A. Executive Session

1. Seal Executive Session Minutes of May 9, 2017

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jennifer Hoskins, School Committee Member
SECONDER:	Robert Jones, Vice Chairman
AYES:	Gregory Blasbalg, Robert Jones, Jennifer Hoskins
ABSENT:	Sheila McGauvran, Reina Stevens

2. Disclosure of Executive Session Votes of May 9, 2017

Mr. Blasbalg disclosed that there were no votes taken during Executive Session.

Consent Agenda

Mr. Blasbalg exempted Consent Item D 1. Mrs. Hoskins exempted Consent Item D 7. Mr. Jones exempted Consent Item D 5.

Dr. Auger congratulated Cindy Bowe, the new OFL Coordinator.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jennifer Hoskins, School Committee Member
SECONDER:	Robert Jones, Vice Chairman
AYES:	Gregory Blasbalg, Robert Jones, Jennifer Hoskins
ABSENT:	Sheila McGauvran, Reina Stevens

B. Homeschooling Requests

1. Home School Request -FY18

C. Minutes Approval

1. Business Meeting Minutes of April 25, 2017

D. Approval of Bids and Awards

1. 3791: Exempted from Consent

2. SC Approval of NKHS Auditorium Light & Sound Upgrade

ATTACHMENTS:

- 2018-13 Addendum 1 NKHS Sound and Lighting (PDF)
- 2018-13 Addendum 1 NKHS Sound and Lighting Addendum #1 (PDF)
- NKHS Auditorium Sound and Light Upgrade - RFP #2018-13 - Explanation (PDF)
- ATR Treehouse Bid (PDF)
- Elipse Bid (PDF)

3. SC Approval of Purchase of Munis Expense Reporting Software 5.9.17

ATTACHMENTS:

- Munis employee expense reimbursement software 5.9.17 (PDF)

4. SC Approval of Renewal of Schooldude Maintenance Software 5.9.17

ATTACHMENTS:

- Schooldude Renewal FY17.18 5.9.17 (PDF)

5. 3789: Exempted from Consent

6. Edgenuity Summer School Lic and Concurrent user Virtual Classroom and Web Administrator renewal-FY18

ATTACHMENTS:

- Edgenuity Quotes and Purchase Justificaion (PDF)

7. 3778: Exempted from Consent

E. Personnel Items

1. Approval of NK Teacher Assistant Mentor Coordinator, 17/18 School Year
2. Appointment of NEANK Teacher Mentor Coordinator
3. Approval of Appointments, Summer RTI Teachers
4. Approval of Appointment, Office of Family Learning Coordinator
5. 3797: Immediate Consideration
6. 3796: Immediate Consideration
7. Resignation
8. Retirements

End of Consent**F. NKSC Resolution: Freeze on new Charter School Applications and Expansion**

1. Resolution: Immediate Freeze on charter school applications and expansion

ATTACHMENTS:

- Resolution - Freeze on new charter school applications and expansion 5.9.17 (PDF)

Mr. Jones stated that there needs to be an examination of how charter schools fit into the public education system. He noted that there are vacant buildings that are being overlooked while new charter schools are being constructed. He supports a freeze by the State while an examination is made on how charters and district schools will coexist.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Jones, Vice Chairman
SECONDER:	Jennifer Hoskins, School Committee Member
AYES:	Gregory Blasbalg, Robert Jones, Jennifer Hoskins
ABSENT:	Sheila McGauvran, Reina Stevens

V. Exempted from Consent

1. SC Approval of Award of Bid NKHS Heating Ventilation Phase 2 5.9.17

ATTACHMENTS:

- SC Approval of NKHS Heating Ventilation Phase 2 award 5.9.17 (PDF)

Mrs. King explained that the administration requested money from the Town Council back in January for this project. The amount requested, \$700,000 was based upon estimates. Since the project's bid came in lower than expected, the Town Council is seeking essentially a 70/30% cost split with the school. The project's \$605,000 cost would come from \$430,000 from the Town Council and \$175,000 from the School Department's fund balance.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Jones, Vice Chairman
SECONDER:	Jennifer Hoskins, School Committee Member
AYES:	Gregory Blasbalg, Robert Jones, Jennifer Hoskins
ABSENT:	Sheila McGauvran, Reina Stevens

2. SC Approval of Expenditure for Love Your Lunchroom 5.9.17

ATTACHMENTS:

- North Kingston RI Project Plan Love your Lunchroom 5.9.17 (PDF)

Mr. Jones reiterated that the school lunch program is an enterprise fund and we are reinvesting in this fund. He added that the career program should begin treated as an enterprise fund and tuitions should be utilized to reinvest in the program.

RESULT: APPROVED [UNANIMOUS]
MOVER: Robert Jones, Vice Chairman
SECONDER: Jennifer Hoskins, School Committee Member
AYES: Gregory Blasbalg, Robert Jones, Jennifer Hoskins
ABSENT: Sheila McGauvran, Reina Stevens

3. Dreambox -Elementary Student Subscription expansion and Student Subscription renewal FY18- Budgeted

ATTACHMENTS:

- Dreambox Quote and Purchase Justification (PDF)

Mrs. Hoskins explained that *Dreambox* is an adaptive math program which helps all types of learners. She urged that the program be expanded to all elementary students.

Dr. Humbyrd explained that the program was used in the past only from remedial learners but it will now be implemented for all 1st and 2nd graders. If money becomes available, they will look to expand *Dreambox* to all elementary grades.

RESULT: APPROVED [UNANIMOUS]
MOVER: Robert Jones, Vice Chairman
SECONDER: Jennifer Hoskins, School Committee Member
AYES: Gregory Blasbalg, Robert Jones, Jennifer Hoskins
ABSENT: Sheila McGauvran, Reina Stevens

VI. Unfinished Business

(For Discussion and Possible Action)

A. 2016-2017 School Budget

B. 2017-2018 School Budget

1. Budget Adjustments in response to Town Council Final Appropriation

Mr. Blasbalg explained that the Town Council has approved the School's appropriation for FY 18. The School Committee must now reconcile its budget with the funds provided by the Town.

Dr. Auger thanked Town Manager Ralph Mollis and the Town Council for their collaboration and communication with the School Department on the budget. The School Department's budget request was reduced by \$200,000.

Recommended budget adjustments include:

- \$80,000 in increased rates for health and dental
- A reduction of \$50,000 in State Aid
- at NKHS, increase of FTEs:
 - .4 in Careers Department; .6 in Special Education; .2 in Guidance; .2 in Foreign Language.

Adjustments to previous proposed budget

- anticipated \$95,000 in additional tuitions from Davisville Academy
- anticipated \$49,500 in additional tuitions from the robotics and finance academy

- Changes to faculty:

Elimination of FTEs:

- 6th grade teacher at WMS; 5th grade teacher at Hamilton; 3rd grade teacher at Hamilton, 7th grade teacher at WMS

Dr. Auger explained that some additional budget changes will occur at the end of the summer.

Mr. Blasbalg thanked everyone for their efforts in this year's cooperative budget process.

Motion To: Approve the Superintendent's Budget Adjustments

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Robert Jones, Vice Chairman
SECONDER:	Jennifer Hoskins, School Committee Member
AYES:	Gregory Blasbalg, Robert Jones, Jennifer Hoskins
ABSENT:	Sheila McGauvran, Reina Stevens

C. CIP/Existing Bond/Future Bond

VII. New Business

(For Discussion Only)

VIII. Reports

A. Policies

1. Policy BCF School Liaisons - Updated 5.9.17

Mr. Jones explained that the Policy Sub Committee has researched this policy and determined that the policy has a broader scope that should be examined and perhaps combined with other existing policies.

RESULT:	TABLED [UNANIMOUS]	Next: 5/23/2017 7:30 PM
MOVER:	Robert Jones, Vice Chairman	
SECONDER:	Jennifer Hoskins, School Committee Member	
AYES:	Gregory Blasbalg, Robert Jones, Jennifer Hoskins	
ABSENT:	Sheila McGauvran, Reina Stevens	

IX. Adjourn

Motion To: Adjourn

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jennifer Hoskins, School Committee Member
SECONDER:	Robert Jones, Vice Chairman
AYES:	Gregory Blasbalg, Robert Jones, Jennifer Hoskins
ABSENT:	Sheila McGauvran, Reina Stevens

The meeting adjourned at 7:56 pm.

Respectfully submitted,

Amy J. Healey
School Committee Clerk

Approved 5.23.17